



UNITY
BANK

SWITCH KIT

Switch your bank accounts from any financial institution to your local Unity Bank in **THREE EASY STEPS**.

1. OPEN YOUR NEW ACCOUNT AT UNITY BANK

One of our Unity Bankers will help you decide:

- which Unity Bank checking account will BEST meet your individual needs
- if you would like a Checking Reserve Line to protect against overdraft
- if you could benefit from having an ATM/Debit card that offers cash back or Transfer the Cents program.
- if you would like to take advantage of Unity Bank's Online & Mobile Banking, eStatements and Bill Pay (all at no charge to you)

2. SWITCH OVER ANY AUTOMATIC TRANSACTIONS

2a: Use the *Direct Deposits: Notification of Change of Financial Institution* (form 2a) to notify your employer or anyone who automatically makes direct deposits to your checking account. Common direct deposits include:

- | | | |
|---|--|--|
| <input type="checkbox"/> employers | <input type="checkbox"/> investment companies | <input type="checkbox"/> credit card companies |
| <input type="checkbox"/> income tax refunds | <input type="checkbox"/> government agencies (see page 2a) | |

It is helpful to review your last three months of bank statements to be sure you have included all direct depositors.

2b: Use the *Withdrawals: Notification of Change of Financial Institution* (form 2b) for any automatic withdrawals you have come out of your checking account. Common withdrawals include:

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> investments | <input type="checkbox"/> charitable contributions | <input type="checkbox"/> phone bills | <input type="checkbox"/> gym membership |
| <input type="checkbox"/> loan payments | <input type="checkbox"/> insurance premiums | <input type="checkbox"/> cable bills | <input type="checkbox"/> utility bills |
| <input type="checkbox"/> Internet services | <input type="checkbox"/> credit card payments | <input type="checkbox"/> real estate taxes | <input type="checkbox"/> TV service |

Again, review a minimum of your last three months of bank statements to be sure you have notified anyone that directly deposits or withdraws from your account.

3. CLOSE YOUR ACCOUNT AT PREVIOUS FINANCIAL INSTITUTION

Once all of your pre-authorized debits and checks you have written clear your previous account, close the account. This can be done in person or by using the *Authorization to Close Account* (form 3).

2A. DIRECT DEPOSITS: NOTIFICATION OF CHANGE OF FINANCIAL INSTITUTION

CHANGE MY EXISTING DIRECT DEPOSIT

ESTABLISH DIRECT DEPOSIT

EMPLOYER/COMPANY INFORMATION

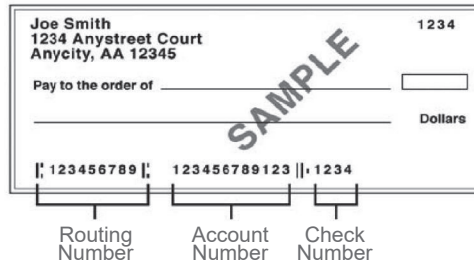
EMPLOYER/COMPANY NAME:	EMPLOYEE ID#/ACCOUNT#:		
EMPLOYER/COMPANY ADDRESS:	CITY:	STATE:	ZIP:

CUSTOMER INFORMATION

NAME:	PHONE#:		
CUSTOMER ADDRESS:	CITY:	STATE:	ZIP:

UNITY BANK INFORMATION

ROUTING NUMBER: 0918-083-63



NEW DEPOSIT INFORMATION:

1. ACCOUNT TYPE	<input type="checkbox"/> UB CHECKING <input type="checkbox"/> UB SAVINGS	NEW UB ACCOUNT #:	AMOUNT \$ OR %:
2. ACCOUNT TYPE	<input type="checkbox"/> UB CHECKING <input type="checkbox"/> UB SAVINGS	NEW UB ACCOUNT #:	AMOUNT \$ OR %:

I AUTHORIZE (EMPLOYER/COMPANY) TO MAKE DEPOSITS DIRECTLY TO MY UNITY BANK ACCOUNT(S) INDICATED ABOVE, AND AUTHORIZE THE BANK TO ACCEPT SUCH DEPOSITS.

CUSTOMER SIGNATURE:	DATE:
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DIRECT DEPOSITS FROM GOVERNMENT AND SOME PRIVATE SOURCES MAY REQUIRE A SEPARATE AUTHORIZATION FORM. PLEASE CHECK WITH A UNITY BANK PERSONAL BANKER TO SEE IF YOUR DEPOSITS REQUIRE A DIFFERENT FORM.

SOCIAL SECURITY CUSTOMERS, PLEASE CALL THE SOCIAL SECURITY ADMINISTRATION AT 1-800-772-1213. FOR VA BENEFITS, PLEASE CALL THE DEPARTMENT OF VETERANS' AFFAIRS AT 1-877-838-2778 FOR FURTHER INFORMATION.

2B. WITHDRAWALS: NOTIFICATION OF CHANGE OF FINANCIAL INSTITUTION

CHANGE MY EXISTING AUTOMATIC PAYMENT

ESTABLISH AUTOMATIC PAYMENT

COMPANY INFORMATION

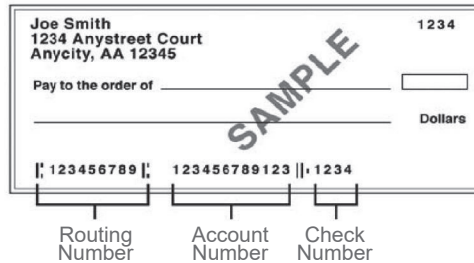
COMPANY NAME:	ACCOUNT#:		
COMPANY ADDRESS:	CITY:	STATE:	ZIP:

CUSTOMER INFORMATION

NAME:	PHONE#:		
CUSTOMER ADDRESS:	CITY:	STATE:	ZIP:

UNITY BANK INFORMATION

ROUTING NUMBER: 0918-083-63



NEW DEPOSIT INFORMATION:

1. ACCOUNT TYPE	<input type="checkbox"/> UB CHECKING <input type="checkbox"/> UB SAVINGS	NEW UB ACCOUNT #:	AMOUNT \$ OR %:
2. ACCOUNT TYPE	<input type="checkbox"/> UB CHECKING <input type="checkbox"/> UB SAVINGS	NEW UB ACCOUNT #:	AMOUNT \$ OR %:

I AUTHORIZE (COMPANY) TO MAKE AUTOMATIC PAYMENTS FROM MY UNITY BANK ACCOUNT(S) INDICATED ABOVE, AND AUTHORIZE THE BANK TO ACCEPT SUCH PAYMENTS.

CUSTOMER SIGNATURE:	DATE:
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3. AUTHORIZATION TO CLOSE ACCOUNT

FINANCIAL INSTITUTION

NAME OF FORMER FINANCIAL INSTITUTION:			
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ADDRESS:	CITY:	STATE:	ZIP:
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TO WHOM IT MAY CONCERN:

DATE:

PLEASE ACCEPT THIS LETTER AS MY AUTHORIZATION TO CLOSE THE ACCOUNTS LISTED BELOW EFFECTIVE AS OF: TO THE BEST OF MY KNOWLEDGE ALL TRANSACTIONS INCLUDING ATM/DEBIT CARD, AUTOMATIC DEPOSITS/PAYMENTS AND CHECKS WRITTEN HAVE POSTED TO THE FOLLOWING ACCOUNTS.

PLEASE CLOSE THE ACCOUNT(S) NOTED BELOW AND MAIL THE BALANCE AND ANY INTEREST EARNED TO THE ADDRESS BELOW.

ACCOUNT#:	ACCOUNT#:
ACCOUNT#:	ACCOUNT#:

CUSTOMER INFORMATION

NAME:	PHONE#:		
CUSTOMER ADDRESS:	CITY:	STATE:	ZIP:

CUSTOMER SIGNATURE:	DATE:
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